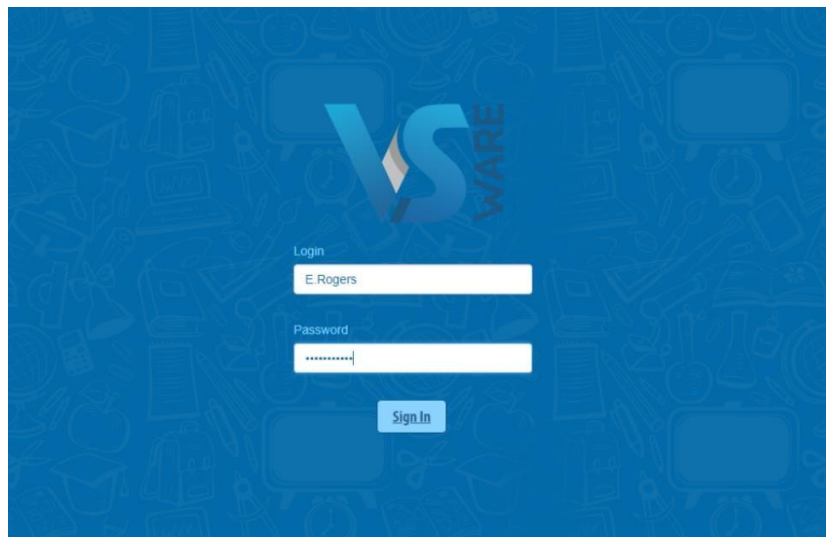


## Parent's guide to VShare

To access your VShare account use the unique username and password you have been given. Log in directly at [colaistebrideenniscorthy.vshare.ie](https://colaistebrideenniscorthy.vshare.ie), or go through our website [www.colaistebride.ie](https://www.colaistebride.ie). VShare is best accessed through Google Chrome.



Start off by entering your username and password and click 'sign in'. If you have more than one child in the school, click the blue arrow under the photograph to toggle to the next student. You will only ever need one VShare login, regardless of how many students you have in the school. If you are not able to view all of your children attending Coláiste Bríde are not visible

### Timetable

First, take a look at the timetable which is found in the left panel. Here you will be able to view the student's lessons, teachers and classrooms throughout the week. The red line indicates the current time of day, so it's very easy to see at a glance where the student is.

Time	Lesson 1	Lesson 2	Lesson 3	Lesson 4	Lesson 5
9:00	Metawork R12 John Mc Grath 1MetW-A	Project Mathematics R26 Lucinda Mac Hale 1PrjM-A	Irish R18 Christine Fagan 1Ir1-3.5	French R54 Sarah Benham 1Fre-2.1	Art, Craft, Design R26 Sinéad Gilchrist 1Art-A
10:00	Metawork R12 John Mc Grath 1MetW-A	Technical Graphics R25 John Mc Grath 1TG-A	Science (JC) R48 Lucinda Mac Hale 1Sci-A	Business Studies R53 Eileen McCormack 1Bus-A	History R25 Fiona MacEoin 1His-A
11:00	Civic/Social & Political Educ. R49 Yvonne Kennedy 1CPPE-A	Technical Graphics R25 John Mc Grath 1TG-A	Art, Craft, Design R26 Sinéad Gilchrist 1Art-A	Irish R18 Christine Fagan 1Ir1-3.5	Social, Personal and Health Education R26 Yvonne Kennedy 1SPHE-A
12:00	French R54 Sarah Benham 1Fre-2.1	Geography R32A Derry Nugent 1Geo-A	English R32A Tara Gallagher 1Eng-5.2,R1	English R32A Tara Gallagher 1Eng-5.2,R1	Project Mathematics R26 Lucinda Mac Hale 1PrjM-A
13:00	English R32A Tara Gallagher 1Eng-5.2,R1	Music R43 Joe 1Mus-A	History R26 Fiona MacEoin 1His-A	Physical Education LC and JCSP - Revised Syll. R26 Michael Gardiner 1PE-A	Materials Technology (Wood) R10 Hugh OGrady 1MTW-A
14:00	Project Mathematics R26 Lucinda Mac Hale 1PrjM-A	Music R43 Joe 1Mus-A	French R54 Sarah Benham 1Fre-2.1	Physical Education LC and JCSP - Revised Syll. R26 Michael Gardiner 1PE-A	Materials Technology (Wood) R10 Hugh OGrady 1MTW-A
15:00	Religious Education R26 Pauline McCarthy 1Rel-A	English R32A Tara Gallagher 1Eng-5.2,R1	Home Economics R26 Sinéad McGlynn 1HEC-A	Project Mathematics R26 Lucinda Mac Hale 1PrjM-A	
16:00	Religious Education R26 Pauline McCarthy 1Rel-A	Irish R18 Christine Fagan 1Ir1-3.5	Home Economics R26 Sinéad McGlynn 1HEC-A	Geography R10 Derry Nugent 1Geo-A	
17:00	Irish R26 Christine Fagan 1Ir1-3.5	Science (JC) R48 Lucinda Mac Hale 1Sci-A	Business Studies R53 Eileen McCormack 1Bus-A	Science (JC) R48 Lucinda Mac Hale 1Sci-A	

## Personal

Next, click into the **personal tab** which includes the personal details of the student. If anything in this screen needs to be updated, you should contact the school to request the change.

The screenshot shows a web browser window with the URL <https://demo.vsware.ie/#lid=1961072&pg=Learners&ism=Personal>. The page title is "Personal Information". On the left, there is a user profile for Brenda Bell with a status of "No Filter" and a navigation menu with options: Personal, Term Reports, Attendance, Student Options, Behaviour, and Timetable. The main content area displays a table of personal information for Brenda Bell.

Name	Brenda Bell	Birth cert. Name		Birth Date	06/07/1999	Gender	Male
Medical Card		Traveller Heritage	No	Language Support Applicant	No	Boarder Indicator	
VSware Id	1961072	Department Pupil Id	12345678	PPS	123456Q	School MIS ID	12-0108
Exam Number		Locker Number		Other Id			
Date of entry	30/09/2012	Irish exemption		Country of Birth	IRELAND	Religion	RC
Date of Exemption		Nationality		Class Group	1A (A)		
Previous school type		Previous school Roll No.		Exam Entrant	No	Exam Repeat	No
Repeat Exemption		Left Early	No	Students Mobile		LCVP	No
Mothers Maiden Name		Previous School Name		New Entrant	No	Repeating Year	No
Students Email		Email Opt In	No	Repeat Exemption Date			

## Term reports

The **term reports tab** is a straightforward screen. At the top of the page, you first select an exam and it then displays the student's mark, grade and teacher comment for each subject. Some schools provide the option to print off an official school term report. To do this, click 'actions' (on the top right) and 'print'. A word document will then download onto your computer or device and you will be able to view, save and print it. Otherwise you can just right click anywhere on the main term report page and press 'print'. This will print the screen exactly as it is.

The screenshot shows the "Term Report" page in the VSware system. The user profile for Brenda Bell is visible on the left. The main content area displays a dropdown menu for "Select An Exam" with the selected option "1st Yr Christmas Report 2017 (2017/2018)". Below this, there is a table of term reports for the selected exam.

Subject	Mark	Grade	Level	Teacher
Irish	79	B	Foundation	asd asd
English	N/A	B	N/A	dave asdf
Geography	80	B	Higher	

Comments for each subject are displayed below the table, all stating "Teacher remarks are private."

## Attendance

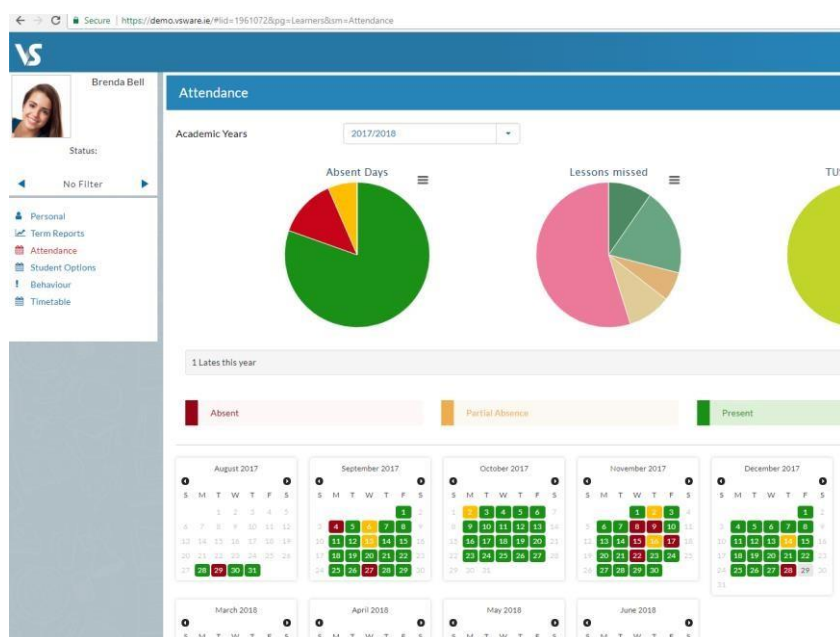
In the **attendance tab** you will see the yearly calendar which gives you an overview of your child's attendance. Each date will be colour coded according to the attendance of the student on that day. The pie charts above the calendar shows at a glance the percentage of present and absent days.

Red = Absent

Yellow = Partial Absence (even if the student has just missed one class on that day)

Green = Present

Blue = Unexplained Absence



## Online Payments

The online payments system will be available to parents so that you can pay school fees using any card type. You can make a quick and easy payment for fees such as school contribution, school trips and more. Simply click on 'fee', tick the fee in question, click 'pay' and fill in the payment details.

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To watch our parent user video, visit: <https://vsware.wistia.com/medias/tmb3s409kt>