



Coláiste Bríde

Templeshannon, Enniscorthy, Co. Wexford.

23rd April 2020

Dear Parent/Guardian,

I hope this e-mail finds you and your family well.

As per the requirements outlined in Coláiste Bríde's policy on school trips, our December flights were arranged with a travel company. Regretfully, liquidators have been appointed to USIT, the travel company which we have always used for our flights and bus transfers for the German exchange. USIT Ireland Limited is a bonded company and so, parents can apply for a refund. In order to assist you with the process a link to the claim form has been sent to you by text message. You can also access all documents to assist you with your claim on our website at <https://www.colainstebride.ie/german-exchange.html>. Here you can find the claims form, the USIT travel information, this letter and USIT's Travel Insurance Information.

You have dealt directly with USIT when making payments, so in order to proceed with the refund application, you must complete the form from the liquidators yourselves and send the hard copy of the completed form by post to them.

The following information should assist you in the process of claiming a refund for monies paid to USIT:

- Claim forms are submitted to the liquidators in **hard copy**.
- The name of the insurer, required in Section 3 of the form, is **Fogg Travel Insurance**.
- Services**, and the amount paid should be entered on the form as **€15**.
- Claims must be made within 60 days of 27 March 2020.
- Completed claim forms should be posted to **Travel Trade Section, Commission for Aviation Regulation, 3rd Floor, 6 Earlsfort Terrace, Dublin 2. D02 W773**.

By now, most of the students have managed to partner up but as I am sure you can understand, no definite decision can be made yet as to whether or not the 2020 exchange will, in fact, go



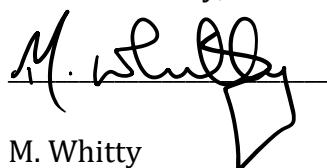
Coláiste Bríde

Templeshannon, Enniscorthy, Co. Wexford.

ahead as planned. There is still a lot of uncertainty about what the situation will be with Covid-19 in September, which is when the German group is due to arrive. Naturally, we are all anxious for a definite decision to be made and of course parents will be kept informed at all times. Please be assured, that any decision made, will have the health and safety of all our students and their families as a priority.

On a separate but related note, should this year's exchange be completely cancelled, the 100 Euro deposit you have paid to the school will, of course, be refunded.

Yours sincerely,



M. Whitty



Coláiste Bríde

Templeshannon, Enniscorthy, Co. Wexford.

Principal: Ms. K. O'Sullivan

Web: www.colainstebride.ie

Email: office@colaistebride.ie

Deputy Principal: Mr N. Moynihan

Telephone: (053) 9234245



Colaiste Bride

Thank you for booking with us

20th April 2020



Meet your Tour Co-ordinator

Dear Maria

Enclosed you will find:

- Details of your booking with us
- Important travel information
- Invoice with your payment schedule outlined
- Group travel insurance policy if you availed of this option

T:

E: XopsEmailX

Your tour details will now be passed to my colleague who will be in touch with you shortly to begin the planning of your itinerary.

Yours sincerely

A handwritten signature in black ink, appearing to read "Gerry Bergin".

Gerry Bergin



USIT School Tours | USIT Building
19-21 Aston Quay | Dublin 2 | D02 VX22
Tel: 01 473 3850 | Web: USITSchooltours.ie



Your tour price includes...

Colaiste Bride

Travel Dates:	5th December 2020 to 11th December 2020
Destination:	Munich
Tour Duration:	7 days, 6 nights
Tour Price:	€289.00 based on 34 paying + 3 free
Group Size:	34 paying passengers + 3 free leaders

Your tour price includes:

- Return flights to Dublin to Munich with Aer Lingus
- One item of cabin baggage per person (10 kgs - dimension restrictions apply)
- One checked in bag per person (15kgs)
- Return transfers from/to your school and Dublin airport
- Fully comprehensive travel insurance
- 24/7 Emergency Support while on tour

Your tour price is based on airline seats and prices that are available at present.



USIT School Tours | USIT Building
19-21 Aston Quay | Dublin 2 | D02 VX22
Tel: 01 473 3350 | Web: USITSchooltours.ie

