



# Coláiste Bríde

Templeshannon, Enniscorthy, Co. Wexford.

24<sup>th</sup> April 2020

Dear Parent/Guardian,

Firstly, I trust you and your family are all safe and well during this Covid 19 crisis.

I write to update you regarding the implications of the cancellation of the French trip, the liquidation of USIT travel, and the potential for a claim for a refund of the payments made by you to USIT directly, towards the trip. While we had sought to cancel the trip this had not been processed prior to the liquidation, so you will submit your claim as if you were still due to travel.

The school has been advised of the claim form (available on our website) which you must complete and return to "Commission for Aviation Regulation, Alexandra House, 6 Earlsfort Terrace, Dublin 2 D02 W773 " To assist, we have attached a completed sample of those sections of the form where we know the details (sections 2 and 3 copy attached). You should fill in these details on the form. The other sections, 1, 4, 5, 6 and 7 should be completed by you. The document should be returned to the address above **BY THE 26th May Deadline** to facilitate consideration of your claim with the insurance policy form and the itinerary which are both attached.

All forms and documents can be accessed from our website at <https://www.colaiستهbride.ie/french-exchange1.html>.

Should you wish you can see further details regarding claims (including the claim form above) by using the following link "[www.aviationreg.ie](http://www.aviationreg.ie)

The money, €41, collected in school will be returned to you by the school in September.

Please email me at [philomena.mcgrath@colaiستهbride.ie](mailto:philomena.mcgrath@colaiستهbride.ie) if you have any questions.

Best regards, stay well, stay safe.

Philomena Mc Grath



# Coláiste Bríde

Templeshannon, Enniscorthy, Co. Wexford.

Information for Page 3 of the USIT Claims Form:

## Section 2. Booking Details

Date of Booking:	25/10/19	Usit Ireland Limited Booking ref:	140520
Departure Date:	26/5/20		
Departure City:	DUBLIN		
Destination:	PARIS		

## Section 3. Insurance Details (Help Note 1)

Name of insurer

Fogg Travel Insurance

Booked Insurance directly with (Usit Ireland Limited)

Yes  No

Booked Insurance separately through another provider e.g. your insurance company

Yes  No  (if yes go to sec 4)

Was your insurance sold as part of the package

Yes  No

Is it an Annual Policy?

Yes  No

Cost of insurance

€ 15

Is this cost in total value of claim in Section 4?

Yes  No