



Coláiste Bríde

Templeshannon, Enniscorthy, Co. Wexford.

12th September 2023

Re: Election of Parents' Nominees to the Board of Management

Dear Parent/Guardian,

As the three year term of our current Board of Management is coming to an end I am again requesting your assistance in electing two parent(s)/guardian(s) to the Board of Management of Coláiste Bríde Secondary School.

This process will be carried out in two parts. [Clicking on this link](#) will open an online Nomination Form affording you the opportunity to nominate one parent/guardian of a pupil attending this school for the school year 2023/2024 whom you would like to be a member of the school's Board of Management. The form can also be accessed at the following url: <https://forms.office.com/e/zMNAVCawTA>.

This online Nomination Form will close at midnight on Sunday, 17th September 2023.

Any parent/guardian who receives a formal nomination will be contacted and asked if they wish to have their name added to a Ballot Paper which will then be sent to all parents/guardians by Wednesday the 20th September 2023.

Parents/ guardians who receive a nomination but do not wish to contest the election will not be included on the Ballot Paper. (However, it is advisable, as a courtesy, that you check with the parent you wish to nominate).

A closing date for the return of the Ballot Papers will be issued with the Ballot Paper and all ballots received will be counted that evening. A member of the current Board of Management will be present at this count to verify that all procedures were followed correctly. Any candidate on the Ballot Paper is more than welcome to attend the count.

The composition of a school's Board of Management is governed by the Education Act, 1998. Please feel free to contact me should you have any questions in relation to any of the above.

Yours sincerely,

Kiera O'Sullivan
Principal